

M. C. Finals

Date of Affair _____ Time of Cocktail Hour _____ Main Room _____

Do you have a "Day Of Event Manager" _____ If not, would you like one _____

Bar/Bat Name _____ Theme _____

Bar/Bat Parent's Names _____

Bar/Bat Sibling's Names _____

Grand Entrance Intro Order _____

Grand Entrance Music _____

Grand Entrance Style _____

Motzi _____

Will Bar/Bat be conducting own Candle Lighting Ceremony YES or NO?

Will Bar/Bat be reading poems or just reading names POEMS NAMES

Escorting honorees – Formal - Upbeat - Not at All

Following candle lighting - Will we sing: HAPPY B-DAY-HAPPY B-MITZVAH-NOTHING?

Hora Length- LONG MEDIUM SHORT

What is the order of people to be lifted on the chair during Hora?

1. _____ 2. _____ 3. _____ 4. _____

Toast, to be made by whom _____ When _____

Song title for dance with parent _____ When _____

Montage to be shown at affair? If yes, when? _____

Sibling Interaction HIGH MEDIUM LOW NOT AT ALL

Parent Interaction HIGH MEDIUM LOW NOT AT ALL

Special Announcements _____

Special equipment needs _____

Special party favors requested _____

